



**PADMABHUSHAN VASANTDADA PATIL PRATISHTHAN'S  
COLLEGE OF ENGINEERING**

TRUST REGD. NO. F 6736 (MUMBAI)

NBA ACCREDITED COURSES : (During 15.03.2012 to 14.03.2015) COMP. ENGG./ ELEX. ENGG. / EXTC. ENGG./ I.T.  
(F.No 28-110 / 2010 - NBA Dated 02/04/2012)

## IQAC Minutes of Meeting-4

Date:05/01/2018

| Meeting Information                    |  |                      |                |
|--|--|----------------------|----------------|
| <b>Objective:</b>                      | Review of Odd semester of A.Y. 2017-18 and planning of Even semester of A.Y.2017-18 and various Techno-cultural activities   |                      |                |
| <b>Date:</b>                           | 05/01/2018   | <b>Location:</b>     | Board Room     |
| <b>Time:</b>                           | 4.00PM   | <b>Meeting Type:</b> | IQAC           |
| <b>Called By:</b>                      | The Principal  | <b>Facilitator:</b>  | The Principal  |
| <b>Timekeeper:</b>                     | Ms.Megha Bhise   | <b>Note Taker:</b>   | Ms.Megha Bhise |
| <b>Submitted by:</b>                   | Mr.Vijay Salke   | <b>Approved by:</b>  | Management     |
| <b>Attendees:</b>                      | <b>Chair Person:-</b> Dr.Alam N.Shaikh(Principal)<br><b>Co-ordinator IQAC:-</b> Prof. Vijay Salke<br><b>Teaching Faculties:-</b> <ol style="list-style-type: none"><li>1. Dr.Prashant Sonare</li><li>2. Dr.Mahavir Devmane</li><li>3. Dr.Namdeo More</li><li>4. Prof. Rajesh Morey</li><li>5. Prof. Prachi Godbole</li><li>6. Prof. Nilima Zade</li><li>7. Prof.Supriya Chaudhary</li><li>8. Prof.A.Y.Shete</li><li>9. Prof.Nilesh Nagrale</li><li>10. Prof.Sailakshmi Parvathi</li></ol> <b>Administrative Officers:-</b> <ol style="list-style-type: none"><li>1. Mr.Shailesh Mokashi</li><li>2. Mr.Varun Desai</li><li>3. Mr.Maruti Shitole</li><li>4. Ms.Sheetal Kamble</li></ol> <b>Alumni Member:-</b> <ol style="list-style-type: none"><li>1. Mr.Neil Sawant</li></ol> <b>Students Members:-</b> <ol style="list-style-type: none"><li>1. Mr.Vijay Rajak</li><li>2. Mr.Himmatkumar Purohit</li></ol> |                      |                |
| Agenda Items                           |  |                      |                |
| 1                                      | Review of previous meeting.<br>Review of Odd semester of A.Y.2017-18.  |                      |                |
| 2                                      | To Plan for Even Semester of A.Y.2017-18   |                      |                |
| 3                                      | To plan for various Technical events for the students.   |                      |                |
| 4                                      | To plan for various Cultural events for the students .   |                      |                |
| 5                                      | To discuss regarding Green Electricity(Solar Energy)   |                      |                |
| Discussion                             |  |                      |                |
| • Review of Previous meeting is taken. |  |                      |                |



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- Review of Odd Semester of A.Y.2017-18 is taken.
- It is decided to prepare the course file of all subjects before start of semester.
- It is also decided to conduct the orientation program of all subjects before the start of semester.
- It is decided to conduct the bridge courses of all subjects in the first week of commencement of the term.
- Discussion on Technical Events for the students of all the branches ends with the conclusion to take combine technical events for Electronics & Telecommunication and Electronics students and common technical events for computer and IT students within two days to avoid the syllabus loss.
- It is decided to conduct Cultural Event(College Annual Fest) in the month of march,2018.

| New Actions |   | Responsible                | Due Date                              |
|-------------|---|----------------------------|---------------------------------------|
| 1           | Course file preparation                                   | All HODs                   | 08/01/2018                            |
| 2           | Orientation Program                                       | All HODs                   | Before 09 <sup>th</sup> July,2018     |
| 3           | Conduction of Bridge Courses                              | All HODs                   | In first Week of Commencement of Term |
| 4           | Conduction of Technical Events for ET & Elex students.    | Mrs.Suvarna Bhise          | 12/03/2018                            |
| 5           | Conduction of Technical Events for Computer & IT students | Mrs.Prachi Kshirsagar      | 13/03/2018                            |
| 6           | Conduction of Cultural Event                              | Mrs.Asha Rawat             | 14-15-16/03/2018                      |
| 7           | Purchase and Installation of Solar Energy unit            | Management & The Principal | 30/03/2018                            |



Chair Person

Dr.Alam N.Shaikh

**Principal**

Padmabhushan Vasantdada Patil Pratishthan's  
College of Engineering  
Sion, Chunabhatti,  
MUMBAI - 400 022.